

# Threshold Guidance and Framework for Support 2018



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# 1. Introduction

Welcome to the Dudley Threshold Guidance and Framework for Support 2018 that refreshes the Thresholds document of 2015. This publication is the responsibility of the Dudley Safeguarding Children Board as outlined in Working Together to Safeguard Children 2015.

Dudley has formulated a Multi-Agency Safeguarding Hub (MASH) that includes Early Intervention Services and Social Care services. This is supported by partner representation of agencies including Probation, Dudley NHS Trust, Black Country Partnership Foundation Trust, Dudley Clinical Commissioning Group and West Midlands Police.

Its purpose is to assist everyone involved in making decisions about the most appropriate support to provide to children, young people and their families in relation to different levels of need. It also clarifies how various levels of support can be accessed as a new threshold of need is reached.

This guidance contains the framework in which all agencies and organisations provide support to vulnerable children, young people and their families. It recognises that many agencies and organisations as well as parents / carers and other family members provide support to children and young people.

A collective understanding and use of the principles and processes contained in this guidance will result in:

- More effective support to all children, young people and their families across the entire range of need at the earliest opportunity
- Equitable and consistent delivery of appropriate support
- Compliance with statutory requirements

This document must be read alongside the Dudley Safeguarding Children Board (DSCB) procedures that reflect the legal framework underpinning work with children to promote their welfare and prevent abuse. These procedures are available at:

[Dudley Safeguarding Children Board](#)



# The Dudley Threshold Guidance

Dudley's approach to working with children and young people with additional needs recognises that better outcomes are secured by practitioners working together. Our approach emphasises a commitment to integrated and multi-agency working at all levels.

In summary, Dudley's model reflects our partnership commitment to:

- A multi-agency, coordinated approach to delivery of services
- Embedding the use of the Early Help Assessment in all agencies
- Providing help and support at the lowest level to prevent the escalation of need and prevent impairment to a child's health and development
- Improving information sharing between practitioners
- Ensuring access to specialist/statutory services for children and young people: where there is evidence of impairment to health and development; where there is reasonable cause to suspect that a child or young person is at risk of significant harm; and/or where there is evidence of significant harm

There is a wealth of family support services in Dudley. Information can be found through the [Dudley Information Network](#).



# Dudley Threshold of Need and Support Framework





# Level 1 - Universal Support

## All Children and Young People

### Level 1 - Universal Services

Description: Children and young people whose needs are met by universal services such as schools and healthcare services, alongside the love, care and protection from parents and carers.

Children and young people in this category are making good overall progress in all areas of their development. Some limited intervention from a universal service may be required to avoid needs arising or to meet a single identified need. The majority of children living in Dudley will fall into this category.

Response: Agencies should identify what they can do first to support the child and their family through their own service.

Assessment: Agencies may use their own assessment processes to tailor the services they provide.



## 1. Development needs of infant, child or young person (this is not an exhaustive list)

Health	<ul style="list-style-type: none"> <li>• Access to health services</li> <li>• Development milestones met including Speech &amp; Language</li> <li>• Appropriate height and weight</li> <li>• Healthy lifestyle</li> <li>• Good state of mental health</li> <li>• Sexual activity/behaviour is appropriate to age</li> </ul>
Identity	<ul style="list-style-type: none"> <li>• Positive sense of self &amp; abilities</li> <li>• Demonstrates feelings of belonging &amp; acceptance</li> <li>• An ability to express needs</li> </ul>
Education and learning	<ul style="list-style-type: none"> <li>• Good attendance at school / college / training</li> <li>• No barriers to learning</li> <li>• Achieving key stages</li> <li>• Planned progression beyond statutory school age</li> </ul>
Family and social relationships	<ul style="list-style-type: none"> <li>• Stable and affectionate relationships with care givers</li> <li>• Good relationships with siblings</li> <li>• Positive relationships with peers</li> </ul>
Emotional and behavioural development	<ul style="list-style-type: none"> <li>• Growing level of competencies in practical and emotional skills</li> <li>• Good quality early attachments</li> </ul>
Social presentation	<ul style="list-style-type: none"> <li>• Appropriate dress for different settings</li> <li>• Good levels of personal hygiene</li> </ul>
Emotional warmth and stability	<ul style="list-style-type: none"> <li>• Carers able to provide warmth, praise and encouragement</li> </ul>
Self care skills	<ul style="list-style-type: none"> <li>• Age-appropriate independent living skills</li> </ul>

## 2. Parents and carers (this is not an exhaustive list)

Basic care, safety and protection	<ul style="list-style-type: none"><li>• Carers able to provide for child's needs and protect from danger and harm</li></ul>
Housing employment and finance	<ul style="list-style-type: none"><li>• Housing has basic amenities and appropriate facilities</li><li>• Not living in poverty appropriate levels of cleanliness/ hygiene are maintained</li></ul>

## 3. Family and social relationships (this is not an exhaustive list)

Family history and functioning	<ul style="list-style-type: none"><li>• Supportive family relationships, including when parents are separated</li></ul>
Guidance, boundaries and stimulation	<ul style="list-style-type: none"><li>• Carers provide appropriate guidance and boundaries</li><li>• Supports development through interaction and play</li></ul>
Family's social integration	<ul style="list-style-type: none"><li>• The family feels part of a community and are able to access local services and amenities</li></ul>



# Level 2 - Additional Support Single Agency

## Level 2 - Additional Support

**Description:** Children and young people with additional needs that can be met through a single agency response who coordinates the assessment and plan. The support required may only be short term, but if ignored, these issues could lead to need escalating.

**Response:** Agencies should refer to a single agency to meet identified need. Agencies can be identified through family centres which provide details of services and support

**Assessment:** Agencies should consider using their own internal assessment tools/framework. These will include associated models such as the GCP2 (for neglect). An assessment will ensure that information is held centrally and is visible (with consent) to other professionals who may also have concerns. This approach is particularly helpful towards the top end of level 2 where more than one agency may be involved.



## 1. Development needs of infant, child or young person (this is not an exhaustive list)

Health	<ul style="list-style-type: none"> <li>• Slow in reaching development milestones</li> <li>• Missing immunisations or health assessments</li> <li>• Susceptible to minor health problems</li> <li>• Minor concerns ref: diet, hygiene, clothing, alcohol consumption (but not immediately hazardous)</li> <li>• Special Educational Needs (SEN) / Disability requiring support</li> <li>• Evidence of some Inappropriate sexual activity to age</li> <li>• Previous pregnancy under 18 years</li> </ul>
Family and social relationships	<ul style="list-style-type: none"> <li>• Some support from family and friends</li> <li>• Has some difficulties sustaining relationships</li> <li>• Undertaking occasional caring</li> <li>• Peers involved in challenging behaviours</li> </ul>
Education and learning	<ul style="list-style-type: none"> <li>• SEN support</li> <li>• Few opportunities for play/socialisation</li> <li>• Not in education, employment or training</li> <li>• Identified language and communication difficulties</li> <li>• Not reaching educational potential</li> </ul>
Social presentation	<ul style="list-style-type: none"> <li>• Can be over friendly or withdrawn with strangers</li> <li>• Personal hygiene starting to be a problem</li> </ul>
Identity	<ul style="list-style-type: none"> <li>• Some insecurities around identity</li> <li>• May experience bullying around 'difference'</li> </ul>

Self care skills	<ul style="list-style-type: none"> <li>• Poor self care for age</li> <li>• Slow to develop age appropriate self-care skills</li> <li>• Overprotected / unable to develop independence</li> </ul>
Emotional and behavioural development	<ul style="list-style-type: none"> <li>• Low level mental health or emotional issues requiring intervention</li> <li>• Experimenting with drugs and alcohol</li> <li>• Involved in behaviour seen as anti-social</li> <li>• Difficulty coping with anger, frustration and upset</li> </ul>
<b>2. Parents and carers (this is not an exhaustive list)</b>	
Basic care, safety and protection	<ul style="list-style-type: none"> <li>• Parental engagement with services is poor</li> <li>• Parent requires advice on parenting issues</li> <li>• Practitioners are beginning to have some concerns around child's physical needs being met</li> <li>• Practitioners are beginning to have some concerns about substance misuse (including alcohol) by adults within the home</li> <li>• Some exposure to dangerous situations in home/ community</li> <li>• Teenage parent(s)</li> <li>• Low level Domestic Abuse</li> </ul>
Emotional warmth and stability	<ul style="list-style-type: none"> <li>• Inconsistent parenting, but development not significantly impaired</li> <li>• Post natal depression</li> <li>• Receives inconsistent care</li> <li>• Perceived to be a problem by parent</li> </ul>

# Level 3 - Children with Multiple Needs

## Multi Agency

### Level 3 – Children with multiple needs

**Description:** Children and young people who have multiple and complex needs requiring a multiagency Early Help response with a lead professional.

Children and young people in this category have increasing levels of unmet needs that are more significant and multiple. The range, depth or significance of the problems faced by children at level 3 may begin by preventing children from achieving or maintaining a reasonable standard of health or development if they don't receive appropriate services. They are likely to require targeted and/or longer term intervention from specialist services.

**Response:** Following appropriate consent, agencies should initiate an Early Help Assessment (EHA) to assist in identifying the correct level of needs for children and families and inform any support plan required to meet those needs.

The EHA is designed as a shared tool to be used by all agencies who are delivering early help support to children and families, with the purpose being to provide a co-ordinated response so no-one misses out on the support needed.

An EHA can be used to support children and young people between 0 to 19 years, including unborn babies, and can also be used with consent up to the age of 24 (where a young person has a learning difficulty or disability).

Advice to support children and families at this level can be provided via contact with the appropriate family centre. Once contact is made, the case may need to be considered through the Multi Agency Action Meeting, which aids to ensure there is a coordinated approach taken to meet the needs of children and their family members. Relevant agencies will meet and agree a lead agency, and a Lead Worker. The Family Support Worker will coordinate work with the family and across agencies to support their needs. They provide a central point of contact for the family and other practitioners, coordination of the plan of support and monitoring progress towards outcomes.

**Assessment:** In addition to the EH, other tools for assessing need are: the GCP2 (for neglect) CSE Screening Tool, and any local, regional or nationally specialist assessment tools.



**1. Development needs of infant, child or young person (this is not an exhaustive list)**

<p>Health</p>	<ul style="list-style-type: none"> <li>• Continues to miss immunisations or health assessments</li> <li>• Special Educational Needs / Disability requiring support</li> <li>• Sexual activity / sexual behaviour that is potentially harmful to self or others and at risk of sexual exploitation</li> <li>• Teenage pregnancy</li> <li>• Self harming behaviours</li> </ul>
<p>Family and social relationships</p>	<ul style="list-style-type: none"> <li>• Peers also involved in challenging behaviours</li> <li>• Regularly needed to care for another family member</li> <li>• Involved in ongoing conflict with peers and siblings</li> <li>• Engaging in gang-related activities which places self or others at risk</li> <li>• Cultural practices that may be detrimental to health and development</li> <li>• Vulnerable to extremism, radicalisation and gang involvement</li> </ul>
<p>Educational and learning</p>	<ul style="list-style-type: none"> <li>• Short-term exclusion or persistent truanting</li> <li>• Previous permanent exclusion</li> <li>• Persistently Not in Education, Employment or Training</li> <li>• Education Health and Care Plan</li> </ul>
<p>Social presentation</p>	<ul style="list-style-type: none"> <li>• Persistent presentation in unwashed/ unsuitable clothing despite advice and support being offered</li> <li>• Hygiene problems evident</li> <li>• Overly sexualised behaviour or appearance</li> </ul>

Identity	<ul style="list-style-type: none"> <li>• Subject to discrimination which impacts negatively on identity</li> <li>• Has extremist views that places self or others at risk</li> <li>• Physical and emotional development raising significant concerns</li> <li>• Ongoing mental health needs which are not being supported due to lack of appropriate support offer or non-engagement</li> <li>• Problematic substance misuse</li> <li>• Inappropriate sexual behaviour</li> <li>• Low level offending or regular anti-social behaviour</li> </ul>
<b>2. Parents and carers (this is not an exhaustive list)</b>	
Basic care, safety and protection	<ul style="list-style-type: none"> <li>• Parents are struggling to provide adequate emotional and physical care</li> <li>• Parent's learning disability, substance misuse (including alcohol), or physical and mental health impacts on their ability to meet the needs of the child</li> <li>• Previously subject of a Child Protection Plan</li> <li>• Teenage parent(s) either or both previously Looked After</li> </ul>
Emotional warmth and stability	<ul style="list-style-type: none"> <li>• Child treated as a scapegoat by the family</li> <li>• Child is rarely comforted when distressed</li> <li>• Receives inconsistent care</li> <li>• Child has no positive relationships</li> <li>• Parent struggling to have their own emotional needs met</li> </ul>

Guidance, boundaries and stimulation	<ul style="list-style-type: none"> <li>• Inconsistent parenting affects emotional or behavioural development</li> <li>• Parents rarely resolve disputes between children</li> <li>• Children from families experiencing a crisis which is likely to result in a breakdown of the families care arrangements for the children</li> </ul>
<b>3. Family and social relationships (this is not an exhaustive list)</b>	
Family history and functioning	<ul style="list-style-type: none"> <li>• Evidence of domestic violence</li> <li>• Evidence of problematic substance misuse (including, alcohol)</li> <li>• Poor physical health and / or mental health affects relationships in the family</li> <li>• Parental involvement in crime / Children Affected by Parental Imprisonment (CAPI)</li> </ul>
Housing, employment and finance	<ul style="list-style-type: none"> <li>• Long term unemployment</li> <li>• Overcrowding temporary accommodation</li> <li>• Homelessness including, young person over 16 in need of accommodation or housing</li> <li>• Serious debts / poverty impacting on ability to care for the child</li> </ul>
Family's social integration	<ul style="list-style-type: none"> <li>• Parents socially excluded with access difficulties to local facilities and targeted services</li> <li>• Family socially excluded</li> <li>• Family experiencing escalating victimisation</li> </ul>

# Level 4 - Children with Acute Needs

## Statutory/Specialist Intervention

Level 4 - Children with acute needs Children and young people with a high level of unmet or complex needs or children who are in need of protection including;

- Children in need including those in need of protection,
- Young People who have committed an offence: This refers to young people who get into trouble with the police or are arrested, are charged with a crime and go to court and/ or are convicted of a crime and given a sentence.
- Children with acute mental health needs.

Level 4: Children in need

The definition of 'children in need' is defined by the Children Act 1989 s17 (10), which provides that a child is to be taken as 'in need' if:

(a) he is unlikely to achieve or maintain, or to have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision for him of services by a local authority . . .; or

(b) his health or development is likely to be significantly impaired, or further impaired, without the provision for him of such services; or

(c) he is disabled.

Level 4: A child in need of protection is described in section 47 of the Children Act 1989, Paragraph (1) and Children Act 2004

"Where a local authority has reasonable cause to suspect that a child who lives, or is found, in their area is suffering, or is likely to suffer, significant harm, the authority shall make, or cause to be made, such enquiries as they consider necessary to enable them to decide whether they should take any action to safeguard or promote the child's welfare."



This duty also applies to children who are in need of care, are unaccompanied asylum seekers, are in the care of the Local Authority, or are subject to an Emergency Protection Order, Interim Care Order or full Care Order. Alternatively, a child who is remanded by a court into local authority accommodation or Youth Detention Accommodation will also be deemed as a Child Looked After and the Local Authority has duties towards them.

The statutory duty for the Local Authority to provide services to children who are in need but who are not looked after is described under Section 17 of the Children Act 1989.

All partners working with these children will continue to deliver services and work in collaboration with the Local Authority children social care services who takes the lead in these cases and co-ordinate service.

Level 4: Young people who have committed an offence

This refers to young people who get into trouble with the police or are arrested, are charged with a crime and go to court and/ or are convicted of a crime and given a sentence.

All partners working with these children will continue to deliver services and work in collaboration with the Youth Offending Service.

Level 4: Children with acute mental health needs

This refers to children who endanger their own lives through self-harm, suicide attempts, or have eating disorders requiring immediate action.

Partners will continue working with these children in collaboration with acute mental health services.

Assessment: Statutory /specialist assessment will take place under the provisions of the Children Act 1989.

Response: Agencies should contact Children's Services MASH Team by completing a Multi-Agency Referral Form (MARF) or by calling 0300 555 0050 (or 0300 555 8574 for the out of hours Emergency Duty Team). If there is a concern that a child is immediately at risk, call the Police on 999.

# Section 17 and 47 Definitions

## Child in Need Section 17

- Section 17 of the Children Act 1989 places a general duty on every Local Authority to safeguard and promote the welfare of children who are in need within their area.
- Children's Social Care must, so far as is consistent with this duty, promote the upbringing of children in need by their families, through provision of a range and varying level of services appropriate to the child's needs.
- The Children Act 1989 states that a child shall be considered "in need" if:
  - S/he is unlikely to achieve or maintain, or to have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision of services by a local authority;
  - Their health or development is likely to be significantly impaired, or further impaired, without the provision of such services; and/or
  - S/he is disabled
- Children Social Care will undertake a Single Assessment to determine whether the child is in need of support and/or services and a multi-agency child in need plan should be developed.

## Child Protection Section 47

- Assessment Teams undertake all Section 47 enquiries on any new case referred to the service where there is reasonable cause to suspect that a child is at risk of significant harm. Care management teams undertake Section 47 enquiries on cases open to their service.
- Where a multi-agency Strategy Discussion has taken a judgment that there is reasonable cause to suspect that a child is at risk of significant harm Section 47 of the Children Act 1989 requires the Local Authority to make enquiries to enable it to decide whether action is required to safeguard and promote the well-being of the child. This may be a joint enquiry with Police of a single agency enquiry.
- The purpose of the enquiry is to determine whether the child is suffering, or likely to suffer, significant harm and to assess whether action is required to safeguard and promote the child's welfare. Police, health, education and other services have a statutory duty to assist children's social care to carry out the Section 47 enquiry.
- There should be no delay in referring to MASH for any child where there is reasonable cause to suspect they are at risk of significant harm.

## 1. Development needs of pre-birth, infant, child or young person

(this is not an exhaustive list)

Health	<ul style="list-style-type: none"><li>• Has severe/chronic health problems</li><li>• Persistent substance misuse</li><li>• Non-organic failure to thrive/faltering growth</li><li>• Fabricated illness</li><li>• Physical neglect</li><li>• Early teenage pregnancy</li><li>• Complex mental health issues requiring specialist intervention</li><li>• Physical and learning disability requiring the highest levels of support</li><li>• Dental decay and no access to treatment</li><li>• Sexual exploitation or abuse</li><li>• Sexual activity under the age of 13 years</li><li>• Obese</li><li>• Sexual behaviour that is harmful to self or other</li><li>• Where the child's clinical presentation is not adequately explained by any confirmed genuine illness, (e.g. deception of medical services by the carer, falsifying specimens, induced illness)</li><li>• Allegation of harm and/or disclosure of harm (physical, sexual, emotional harm or neglect)</li></ul>
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<p>Family and social relationships</p>	<ul style="list-style-type: none"> <li>• Experiences persistent discrimination</li> <li>• Honour based violence / Forced marriage / Female genital mutilation</li> <li>• Is socially isolated and lacks appropriate role models</li> <li>• Alienates self from others</li> <li>• Looked after child</li> <li>• Radicalisation</li> <li>• Care leaver</li> <li>• Family breakdown related in some way to child's behavioural difficulties</li> <li>• Engaged in gang activity that has caused harm to self or others including concerns around county lines</li> <li>• Subject to physical, emotional or sexual abuse / neglect</li> <li>• Main carer for a family member</li> <li>• Adoption breakdown</li> <li>• Forced marriage of a minor</li> <li>• Evidence of gang involvement, including gang violence, child sexual exploitation (CSE) and other criminal activities linked to gang involvement</li> <li>• Persistently missing from home</li> <li>• Abandoned child</li> <li>• Abuse linked to faith or belief</li> </ul>
<p>Educational and learning</p>	<ul style="list-style-type: none"> <li>• No education provision</li> <li>• Permanently excluded from school either formally/informally or at risk of permanent exclusion</li> <li>• Persistently missing from education</li> <li>• Significant developmental delay due to neglect / poor parenting</li> <li>• Has an education, Health and Care Plan</li> </ul>



Social presentation	<ul style="list-style-type: none"> <li>• Persistent presentation in unwashed/unsuitable clothing despite advice and support being offered</li> <li>• Hygiene problems evident</li> </ul>
Emotional & behavioural development	<ul style="list-style-type: none"> <li>• Failure to, or rejection of need to, address offending behaviour</li> <li>• Child who abuses others</li> <li>• Endangers own life through self-harm (including alcohol/substance misuse/eating disorder, suicide attempts)</li> <li>• In sexually exploitative relationship</li> <li>• Frequently goes missing from home for long periods</li> <li>• Persistent neglect or emotional need</li> </ul>
<b>2. Parents and carers (this is not an exhaustive list)</b>	
Basic care, safety and protection	<ul style="list-style-type: none"> <li>• Parents unable to provide adequate parenting that keeps children safe</li> <li>• Parents mental health problems or substance misuse significantly affect the care of the child.</li> <li>• Parents unable to care for previous children</li> <li>• There is instability and violence in the home continually</li> <li>• Parents are unable to keep child safe</li> <li>• Victim of crime</li> <li>• Child subject to public law proceedings in the family court</li> <li>• Young carers</li> <li>• Child and young people live in a household where domestic abuse is prevalent and or multi agency risk assessment conferences (MARAC) applies</li> <li>• Online grooming</li> </ul>

Emotional warmth and stability	<ul style="list-style-type: none"> <li>• Parents are inconsistent, highly critical or apathetic towards the child</li> <li>• Child is rejected or abandoned</li> <li>• Child has multiple carers</li> <li>• Child has been 'Looked After 'by the Local Authority</li> </ul>
Guidance, boundaries and stimulation	<ul style="list-style-type: none"> <li>• No effective boundaries set by parent(s)</li> <li>• Child is beyond parental control</li> <li>• Regularly behaves in an anti-social way in the neighbourhood</li> <li>• Subject to a parenting order which may be related to their child/young person's criminal behaviour, anti-social behaviour or persistent absence from home</li> </ul>
<b>3. Family and social relationships (this is not an exhaustive list)</b>	
Family history and functioning	<ul style="list-style-type: none"> <li>• Significant parent discord and persistent domestic abuse/honour based violence/ forced marriage</li> <li>• Child looked after by a non-relative within scope of private fostering arrangement</li> <li>• Destructive relationships with extended family</li> <li>• Parents are deceased and there are no family/ friends options</li> <li>• Parents are in prison and there are no family/ friends options</li> <li>• Chronic substance misuse</li> <li>• Cultural practices that are detrimental to health and wellbeing</li> </ul>

<p>Housing, employment and finance</p>	<ul style="list-style-type: none"> <li>• Physical accommodation places child in danger</li> <li>• No fixed abode or homeless</li> <li>• Extreme poverty or debts impacting on ability to care for the child</li> </ul>
<p>Family's social integration</p>	<ul style="list-style-type: none"> <li>• Family chronically socially excluded</li> <li>• The lack of access to quality services for local communities with identified need</li> <li>• Restricting and refusing interventions from services</li> <li>• Children from families experiencing a crisis which is likely to result in a breakdown of the families care arrangements for the children</li> </ul>



# Threshold Framework - Accessing Services for Children in Dudley

Level 1 - Universal Services	Level 2 - Additional Support Single Agency, Early help	Level 3 - Complex Needs Multi Agency , Early Help	Level 4 - Acute Statutory/Specialist Intervention
<p>Universal Provision E.g. Services Such as schools and youth clubs.</p> <p>Universal Services means that every child can access this provision. Staff and volunteers can work with the child to find the solution to a problem that has arisen. The agency/organisation may wish to contact another agency including the local family centre for information, advice and guidance.</p>	<p>Early help requires either a single or multi agency response to avoid social care intervention</p> <p>Level 2 – The single agency will use their internal assessment tools/framework.</p> <p>Level 3 - If multi agency Early Help intervention is required an <b>Early Help Assessment form</b>, with consent of the child/parents needs to be completed. This should be filled in providing as much information as possible and then contact, via email, the family centre in the locality where the child lives. You will be asked to attend an Multi Agency Action meeting. You will stay involved and maybe asked to be the Key Worker.</p> <p>Family Centre Email address: Telephone No. Fs.brierleyhill@dudley.gov.uk 01384 813322 Fs.dudleycentral@dudley.gov.uk 01384 812440 Fs.dudleynorth@dudley.gov.uk 01384 813096 Fs.halesowen@dudley.gov.uk 01384 813954 Fs.stourbridge@dudley.gov.uk 01384 818780</p> <p>If you are sending information via email, please contact the relevant Family Centre to obtain a secure email address to forward the information to.</p>	<p>Child In Need requiring intervention under Section 17 CA 1989</p> <p>If you are worried about a child you can telephone the MASH team for advice and consultation on 0300 555 0050 9am - 5pm or 0300 555 8574 after 5pm/weekends and Bank Holidays.</p> <p>If you are worried that a child needs a statutory social care assessment. Complete a <b>Multi Agency Referral Form (MAREF)</b> and email children's services at : MASH_Referrals@dudley.gov.uk</p> <p>In circumstances where a child has committed an offence the Police/Courts will refer the child to Youth Offending Services.</p> <p>If the concern involves anyone working with children contact the LADO Officer on allegations@dudley.gov.uk Tel: 01384 813110</p> <p>If the referral is concerning a <b>relinquished baby</b>, contact is to be made with the MASH team as above.</p> <p>If the concerns relate to CSE refer to the <b>CSE Pathway</b></p>	<p>Section 47 Child Protection Child at risk of significant harm, Section 47 CA1989</p>



# What should be included in a referral to Children's Services?

- The referrer's name and designation/relationship to the child
- The full name, date of birth and gender of child/children
- The full family address and any known previous addresses
- The identity of those with parental responsibility
- The names, date of birth and information about all household members, including any other children in the family and significant people who live outside the child's household
- The ethnicity, first language and religion of children and parents/carers
- Any need for an interpreter, signer or other communication aid
- Any special needs of the children
- Gain parental/carers consent (See Consent Guidance on page 27)





# What should be included in a referral to Children's Services?... continued

Child in need referral	Significant harm referral
<p>What support services you have already offered to the child or family to address the needs you have identified</p> <ul style="list-style-type: none"> <li>• Why you think the time is right to refer the matter to Children's Social Care Services;</li> <li>• What information you can give about: the child's development needs; parenting capacity; social and environmental factors</li> <li>• How you will remain involved with the family and if appropriate how you can help to introduce a social worker to the family, e.g. by a joint visit</li> <li>• Whether the parents know that you are making the referral and whether they were in agreement to you making the referral</li> <li>• Whether you have any information about difficulties being experienced by the family/household due to domestic abuse, mental illness; substance misuse, and/or learning difficulties</li> <li>• Confirm any significant/important recent or historical events/incidents in the child or family's life</li> <li>• Clarify what information that the referrer is reporting directly and what information has been obtained from a third party</li> <li>• Discuss any known or suggested information relating to the child or family being in contact with a person posing a risk to children</li> <li>• Confirm what you think Children's Social Care Services might do as a response to your referral</li> <li>• When you last saw the child/young person</li> <li>• Significant harm maybe as a result as a consequence of cumulative issues/events</li> </ul>	<p>The cause for concern including details of any allegations, sources, timing and location</p> <ul style="list-style-type: none"> <li>• The child's account and the parents' response to the concerns if known</li> <li>• The identity and current whereabouts of any suspected/alleged perpetrator and or degree of contact with the child</li> <li>• The child's current location and emotional and physical condition</li> <li>• Whether the child is currently safe or is in need of immediate protection because of any approaching deadlines (e.g. child about to be collected by alleged abuser)</li> <li>• The parents' current location</li> <li>• The referrer's relationship and knowledge of the child and parents/carers</li> <li>• Known current or previous involvement of other agencies/professionals</li> <li>• When you last saw the child/young person</li> <li>• Note any unusual or significant marks or injuries</li> <li>• Significant harm maybe as a result as a consequence of cumulative issues/events</li> </ul>

# Additional Information

## Constructive Conversations/Professional Judgement/Escalation

- Constructive Conversations - collaborative partnership working does not just rely on information sharing or making referrals; it also requires meaningful dialogue discussion or 'conversations' with the family and between the professionals who are involved or those who might need to be involved with them to offer support. These conversations are very important and should go beyond the presenting concerns and they should form part of an informed assessment and the building of understanding of the child, leading to appropriate action and support for the child and their family.
- Professional Judgement - children do not always fit neatly into specific levels. Practitioners should therefore use their professional judgement, experience and training, alongside the information contained in this document. The presence of single or multiple combinations of factors, the age and resilience of the child and protective factors will all need to be taken into account. In particular, practitioners will need to take into account the cumulative effect of factors on the child. Where there are cases of "perplexing presentations" and there are professional disagreements around the level of need then both agencies need to communicate effectively and if differences of opinion remain, follow the DSCB resolution and escalation procedures shown below.
- Escalation - professional disagreements over the handling of concerns can impact negatively on positive working relationships and consequently on the ability to safeguard and promote the welfare of children. All agencies are responsible for ensuring that their staff are supported and know how to appropriately escalate inter- agency concerns and disagreements about a child or young person's wellbeing. For more information please refer to the [West Midlands escalation resolution](#) and [form](#).

### Consent:

- All referrals for Levels 1, 2, 3 and 4 must be made with parental consent or the child's consent, where the child is of an age (14 years or older) and understanding to give it.
- Professionals should also normally seek [consent to share information](#) for Level 4 referrals, except where this would place the child at potential risk of harm, or compromise a police investigation (for example allegations of parental sexual abuse, or suspicions of fabricated or induced illness).
- If consent is withheld for a Level 4 referral, the practitioner should consider with their Designated Safeguarding Lead whether they have grounds to override consent in order to protect the child. Where a referral is necessary to protect the child, practitioners will have a legal basis to share information without parental consent.

## Moving between Threshold Levels

### Stepping Up:

- At each stage, before considering a higher level of intervention, practitioners and lead professionals must consider these factors:
  - Is the child/young person at risk of abuse, neglect or significant harm?
  - Are the child's needs being met in Early Help and, if not, what is the impact of this on the child now and/or what would the impact be for the child in the future?
  - To what extent is the family engaging effectively in the plan?
  - Does the situation need a Child and Young Persons Assessment by a qualified social worker?
  - In what timescale does change need to happen for the child?
  - What are the consequences for this child if the situation does not change?
  - Can the child's needs be met under the current level of support?
  - Is consent needed to refer this up?

### Stepping Down:

- The objective of this intervention should be to step down from statutory services to Early Help services with appropriate support for a period of time (this should be at least 12 weeks), before the step down into universal services and to:
  - continue the progress the family has made in accordance with the plan
  - make sure the previous intervention is sustained
  - continue to support the family in transition
  - prevent need escalating
  - bring about the required changes that enable children, young people and their families to build resilience so their needs can be met within universal provision.

Whenever possible, a successful intervention should result in a step down to universal services.

